



KOoyongKoot ALLIANCE

Holding a KooyongKoot Alliance Event Policy

KooyongKoot Alliance has insurance through Landcare. As members of KooyongKoot Alliance you can run an activity under the KKA Banner. However, the activity needs to align with the purposes of KooyongKoot Alliance and the purposes of Landcare. Below are the purposes of each of these incorporated organisations.

The purposes of KooyongKoot are:

- Appointed representatives of Friends Groups and similarly aligned voluntary groups to work together to advocate for better environmental outcomes for the KooyongKoot (Gardiners Creek) and its catchment.
- Advocating to heal KooyongKoot's waterways, land and ecosystems.
- Facilitating the implementation of a KooyongKoot Masterplan.
- Encouraging and supporting new and existing Friends Groups in the catchment.

These are purposes that the organisation is working towards and which are registered when we became incorporated and as a not-for-profit organisation.

KooyongKoot Alliance has insurance through Landcare because our purposes abide by the purposes of Landcare. KooyongKoot Alliance abides by the Landcare Code of Conduct. Landcare exists to be a charity whose purpose is the protection and enhancement of the natural environment in Victoria.

Landcare's purpose is achieved through:

- encouraging and facilitating community based, cooperative, multi-disciplinary approaches to caring for the land, by groups of like-minded people.
- providing a strong voice on behalf of Landcare in Victoria
- promoting sustainable land and water management practices which balance economics and ecology as well as productivity and resource protection.

Caring for the land is the underlying theme for both organisations.

To run a KooyongKoot Alliance (KKA) activity the following needs to be undertaken.

1. The person running the event must be a member of KooyongKoot Alliance.
2. The KKA committee has approved the activity.
3. The request to run an activity needs to:
 - be in writing 6 weeks before the activity is to be undertaken.
 - detail the purpose of the activity.
 - detail the date, time and location of the activity.
 - list any perceived safety risks and the closest medical service.
 - list those who will be leading the activity who have a current Working with Children Check
 - state how any expenses incurred to undertake the activity will be paid.
4. When running the activity:
 - all participants need to register with the time they arrived and their contact details. This must be undertaken on the KooyongKoot Alliance sign in form.
 - All participants need to be briefed on the nature of the activity and the perceived safety issues.
 - A first aid kit needs to be accessible.

- Children under the age of 16 must be accompanied by a guardian.
5. Post activity:
- The completed registrations needs to be returned to the KKA Catchment Keeper
 - A short report needs to be submitted to the KKA Catchment Keeper detailing the successes of the activity and any improvements that could be undertaken next time.

KooyongKoot Alliance Insurance 2023

- Protector / Association Liability: \$10,000,000
- Public & Products Liability: \$20,000,000
- Voluntary Workers Personal Accident insurance: \$250,000